# NANAIMO & DISTRICT HOSPITAL FOUNDATION

### **Governance Committee**

### Minutes

### Via Email

# September, 2020

Present: L. Sundby (Chair) T. Wheeler

G. Phillips S. Ryan M. Smith J. Perrino

M. Jenkins

### **Call to Order:**

The meeting commenced with an e-mail sent on behalf of the Chair outlining the business to be conducted. The email was sent on Wednesday, September 9, 2020 and is attached as part of the Minutes.

# Approval of Agenda:

The agenda was approved as presented.

**MOTION:** To accept the Agenda as presented

Moved by: L. Sundby, Seconded by: M. Smith

Carried

### **Approval of Minutes:**

The Minutes of June 11, 2020 were approved as presented.

MOTION: To approve the Minutes of June 11, 2020 as presented

Moved by: L. Sundby, Seconded by M. Smith

Carried

# **Executive Expectation Monitoring Reports:**

EE4 – Human Resources Management was prepared by the CEO and reviewed by the Committee. The Committee will recommend approval of this report to the Board at the next meeting.

MOTION: To accept the EE4 Monitoring Report as presented,

and to recommend approval to the Board.

Moved by: L. Sundby, Seconded by M. Smith

Carried

# **Policy Review:**

Policies BW7 – Board Orientation, BW9 – Principles of Policy-Based Governance, BW10 – Board Governing Style, and BW10B – Board Workplan, Budget, & Calendar were reviewed and minor changes or an editorial nature were made.

MOTION: To recommend approval of Policies BW7, BW9, BW10 and

BW10B as amended, to the Board.

Moved by: L. Sundby, Seconded by: M. Smith

Carried

# **Future Meeting Dates**

Thursday, November 19, 2020 Wednesday, March 10, 2021 Email sent September 29, 2020 on behalf of Leslie Sundby, Chair, Governance Committee

In preparation for the Board meeting on September 29, and in light of a couple of conflicts with the date, we are holding the meeting via email.

Please find attached the agenda, the minutes of the previous meeting in June, the four policies for review, and the Monitoring Report from the CEO on Policy EE4 – Human Resources Management. You'll note there are no changes proposed to Policies BW7, BW9, and BW10, and a very small change to Policy BW10B.

Accordingly, the Committee Chair, Leslie, has made the following motions:

Motion: To accept the Governance Committee Agenda as presented

Motion: To approve the Minutes of the June 11, 2020 Meeting as presented

Motion: To recommend acceptance of the CEO Monitoring Report on Policy EE4 –

Human Resources Management, as presented

Motion: To recommend approval of Policies BW7, BW9, BW10, and BW10B to the Board

as presented

#### Instructions:

Note: If we use 'reply all' we will all be in the loop as we go through.

- 1. We will need a seconder for each motion if you would like to second, please 'reply all' by return email and I'll record it.
- 2. If there are any changes to the minutes, please 'reply all' and I'll record the change(s)
- 3. If any of you would like to propose changes to any of the policies, please 'reply all' with your changes and I'll record the change and recirculate the policy(ies) so everyone can review the change(s).

Once complete, we will request a vote, which you can do by again using 'reply all'.